

## Kathy Oswald

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**From:** Rachel Maehl  
**Sent:** Tuesday, August 05, 2014 12:10 PM  
**To:** Kathy Oswald  
**Subject:** Pass thru account payouts for state and districts

Kathy-please create a POs for the following...

Iowa High School Athletic Association  
\$6654 check for District Games hosted on 7/14/14 7/15/14 7/19/14 from account 157.40.15033.219

Iowa Girls High School Athletic Union  
\$194,894 for State (\$187,520) and Regionals (\$7374) games hosted from account 157.40.15033.219

Thanks  
Rachel

Rachel Maehl  
FD Parks & Recreation, Marketing & Operations Supervisor  
515-576-7237





IOWA HIGH SCHOOL  
ATHLETIC ASSOCIATION

**-PLEASE NOTE THE FOLLOWING INSTRUCTIONS-**

1. VERIFY NUMBER OF TICKETS RECEIVED AND SUBMIT VERIFICATION FORM VIA FAX OR E-MAIL AS INDICATED ON FORM.
2. Keep the tickets in a secure location at all times in order to avoid loss or theft.
3. Please sell tickets in consecutive order beginning with the ticket having the lowest number. It is okay to start multiple rolls at once if you are selling from more than one station, but do not remove portions of the rolls without selling every ticket from such removed portions. Additional rolls may be requested.
4. Please follow procedure when selling tickets: Tear ticket(s) in half or have the person at the entrance tear the ticket(s) in half and deposit them in a receptacle, there upon the spectator may enter the tournament venue.
5. Fill out report. Please be sure all unsold tickets bear consecutive numbers without any interceding tickets having been sold or removed. Check carefully, please! Make a copy for your records and return original.
6. To determine the TOTAL NUMBER OF TICKETS SOLD, subtract the serial number of the first ticket SOLD from the serial number of the last ticket SOLD, then add one to this result.
7. Return all **UNSOLD TICKETS** to the Iowa High School Athletic Association **WITHIN THREE DAYS** after the completion of your tournament.
8. The local tournament or meet manager will make no payment to participating schools.
9. Be sure that your total receipts are calculated as your remittance. Do not deduct your school's host allowance. Your reimbursement for conducting this activity will be forwarded.
10. **IMPORTANT:** Within 15 days after the completion of your tournament, send the original copy of this report with your check for all gate receipts to:

Richard Wulkow, Executive Director  
Iowa High School Athletic Association  
1605 S Story St.  
P.O. Box 10  
Boone, IA 50036-0010

**Thank You!**

	Date: 7/14/14	Date: 7/15/14	Date: 7/19/14	Date:	Date:	Date:
General Admission Tickets Sold:	262	431	416			
Total Receipts:	\$1572	\$2586	\$2496			

Your comments:

Thank you for the opportunity to host! Reimbursement check will be approved by council and sent August 18th! ☺

# TOURNAMENT REPORT FOR DISTRICT BASEBALL

2A

**Date(s)** 12(2), 15(2), 19

**Date(s)** 12(2), 15(2), 19

Please Read The Instructions On Reverse Side Carefully Before Completing This Form

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Do Not Write In The Shaded Area		
Inv #	Date	Amt
Dep #	Date	Ck #
Adjustment		
Broadcast Rights		

PLEASE CHECK CAREFULLY AND INCLUDE REMITTANCE

THANK YOU

Manager of Tournament

OVER

**Complete back of form if hosting multiple nights!**