

March 17, 2015



To: Mayor Bemrich and City Council

**From: David Fierke, City Manager
Jamie N. Anderson, HR Director**

Subject: Appointment of Firefighter

ACTION: For vote Monday, March 23, 2015

Brief History

One opening for the position of firefighter has recently occurred due to the retirement of Master Firefighter Matt Brown. In May of 2014, a civil service exam was conducted to create a list of eligibles from which to hire.

Analysis of Issue

In June of 2014 the list of eligibles was certified by the Civil Service Commission and approved by City Council. Since then, background checks have been conducted, references checked and interviews have taken place to determine which candidates best met the needs of the fire department to fill the vacant position.

Based upon the results of the previously mentioned actions, a candidate was selected. That candidate is Jon Schreck. Mr. Schreck has almost three years of experience as a certified firefighter with the Carroll Fire Department. He is also a certified EMT. Mr. Schreck graduated from Kirkwood Community College with an Applied Sciences degree. Currently, he works as an engineer for Toyne Fire Apparatus, Inc.

Mr. Schreck is expected to begin his first shift of duty on March 24th, 2015.

Budget Impact

Funds have been budgeted for this position.

Strategic Plan Impact

The appointment of a new firefighter enables the city to continue to provide safety services to its citizens.

Staff Conclusions / Recommendations

The Fire Chief, Human Resource Director and the City Manager recommend approval of this appointment.

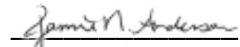
Alternatives

Failure to appoint will increase overtime costs in the department. A new search/interview process, conditional offer, pre-employment physical, and background check will ensue.

Implementation and Accountability

Implementation of these appointments will be overseen by the Fire Chief and Human Resource Director.

Signed



Jamie N. Anderson
Human Resource Director

Approved



David R. Fierke
City Manager

RESOLUTION NO. _____

A RESOLUTION TO APPOINT FIRE FIGHTER

BE IT RESOLVED by the City Council of the City of Fort Dodge that the following appointment be and the same is hereby made effective the 23rd day of March, 2015:

Fire Fighter Jon Schreck

BE IT FURTHER RESOLVED, by the City Council of the City of Fort Dodge that said appointment shall be at the following annual salary:

Grade 19 Step A \$40,026.37

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FORT DODGE, IOWA this _____ day of _____, 2015.

AYE: _____

NAY: _____

OTHER: _____

CITY OF FORT DODGE

Matt Bemrich, Mayor

ATTEST:

Jeff Nemmers, City Clerk