

# Historic Preservation Commission Meeting

## June 4, 2018

5:30 pm – Fort Dodge City Council Chambers

### MINUTES

**Attendees:** Rick Carle, Jenn Becker, Susan Ahlers Leman, Carol Foltz, Meg Beshey

**Liaisons:** Carissa Harvey, Kris Patrick

**Absent:** Jason Laird

#### 1. New Business

a. May 7, 2018 Meeting Minutes

*Susan made a motion to approve the May minutes. Carol seconded. All ayes. Motion carried.*

b. Commission Education

o Fort Dodge History Brief – Rick Carle

*Oakland Cemetery - It is a 40 acre cemetery, founded in 1859 - The engineer was paid \$150 to design the cemetery. It is set up in a parklike setting. It has been named a historic district on the national register since 2000. Many famous people have been buried there. This year's Oakland Cemetery walk (June 9-10) is about the 9 tree stones in the cemetery. The trees tell the history of the early Fort Dodgers and what they did to make our city great.*

*Susan asked, will the event be inside going forward? Rick explained, not necessarily. He discussed some of the pros and cons of inside/outside.*

*Susan brought up the idea of a Facebook page for our commission. Carissa said she has access to the City of Fort Dodge Facebook page and presented the idea of posting a throwback Thursday once a month. Those presenting the briefs will be responsible for typing up the information so it can be posted.*

o Preservation Brief – [Mortar Joints](#) – Carissa Harvey

*Various ways to build brick buildings were discussed. When looking to repoint your building (cleaning joints and repairing the pieces in between the brick), there is much to consider. Mortar within the brick has changed over time. In the early years more lime/sand was used, but as the years went on Portland cement was introduced as a minor ingredient to speed up the set time. Before you repoint your building, pinpoint the issue: what is the maintenance issue? Is there water? Address that first before repointing. Find appropriate mortar that matches. Do you have soft/hard brick? The mortar needs to be softer than brick for permeability and to allow for expanding/contracting. It is important to match color, texture, and tooling and test panels of mortar to see what it consists of. Most of the time, historic buildings have a custom mix. When repointing, avoid power tools if possible, as it could damage the bricks.*

#### 2. Old Business

a. Board Membership

*Carissa explained we have an application for Tricia Croft and interest from Effie Hill. Someone else mentioned Kaleb Ferry as a possible member to Carissa. Carissa contacted him and sent an application. Meg tried contacting Dave Prelip but Carissa has not heard from him. David Lofe is not interested.*

*It was discussed if 7 needs to be the maximum or if we could change that. Carissa explained that the commissions are typically 7-9 and since we've done our part to reach out to a few males and not had any luck, it is acceptable for the ratio to be uneven.*

b. [FORUM](#) – July 18-22

*Two scholarships were received so the commission will only have to pay for the hotel for Jenn's stay. Meg is unsure if she'll need a hotel.*

c. May – Preservation Month

*Jenn brought the board back from Olde Boston's. It was up in a few different places during the month for the community to see.*

*The Commission discussed use of historic photos, which are owned by the historical society. The group discussed how to store them and it was agreed that digital files may be easier to keep.*

d. 2018 Project Prioritization and Action Planning

- Orientation Packet/Bylaws Update

*Carissa and Carol will meet to work on this.*

- Commission Education

*This is discussed under New Business each week.*

- Corpus Christi and Sacred Heart

*Susan has not heard but it's been awhile since she reached out to Monsignor. Jenn will reach out again.*

- Mural Program

*Susan has a call scheduled with a contact in Ann Arbor on Thursday. Carissa brought up again that Steve Daniel is interested in putting historic images in his windows and would like the commission's help for 'best practice'. Meg said plywood panels would work best. This program consists of 3 pieces - an extension of the plaque program, the smaller images, and murals with the support of Main Street Iowa. Aubrey Salgren, a recent graduate, is taking photos of the possible spots for murals around downtown.*

- Plaque Program

*Carissa explained that Colleen Johnson cannot price match. The letters are ready to send, \$225 per plaque, to the 24 people who are eligible. Carissa will get them mailed.*

### **3. Comments from the Board**

*Rick mentioned adding the 100 year anniversary buildings to the agenda. Ideas were discussed about when and how to do this year's anniversary celebration (markets).*

### **4. Comments from the Public**

*Susan made a motion to adjourn the meeting at 6:28. Meg seconded. All ayes. Motion carried.*