

Historic Preservation Commission Meeting

December 3, 2018

5:30 pm – City Hall – City Council Chambers

AGENDA

1. Call to Order
2. Roll Call
3. Certification of compliance with Iowa Open Meetings law
4. Meeting Minutes – October 4, 2018
5. Reports of Officers/Committees
 - a. Commission Education
 - o History Brief – Jason Laird
 - o Preservation Brief – Jenn Becker <https://www.nps.gov/tps/how-to-preserve/briefs/9-wooden-windows.htm>
 1. The windows on historic buildings are an important architectural feature, especially for buildings where the windows are the most dominant visual element.
 2. When evaluating the architecture or historical significance of windows, it is important to understand their purpose: letting light in, fresh air/ventilation, visual link to outside world, and enhancing the appearance of the building.
 3. Windows should be considered significant to a building if they are original, reflect the original design intent of the building, reflect period or regional styles, reflect changes to the building from major periods or events, or are examples of exceptional craftsmanship or design.
 4. When evaluating the physical aspect of a window, many times moisture is the main reason for wooden window decay. Once the inspection of the physicality is analyzed, a plan can be made. Usually returning a window to 'like new' condition falls into: routine maintenance procedures, structural stabilization, and/or parts replacement.
 5. If it reaches the point where the windows are needing to be replaced, it is important to understand how the window(s) contribute to the overall appearance of the building (patterns, proportions, color, wood type, glass,

etc.) While searching for a replacement, try to choose one that has as much of the same character of the historic window.

- b. Orientation Packet/Bylaws Update
- c. Corpus Christi and Sacred Heart
- d. Mural Program
- e. Plaque Program

6. Old Business

- a. Board Membership
- b. Warden/Wahkonsa Update – Historic Designation/Property Split
- c. National Register Nomination

7. New Business

- a. Iowa Dept of Cultural Affairs – Civil Rights Project
- b. Facebook
- c. Dam Removal
- d. Carver Building Antenna's

8. Adjournment