

Historic Preservation Commission Meeting

January 7, 2019

5:30 pm – City Hall – City Council Chambers

MINUTES

Attendees: Rick Carle, Jenn Becker, Carol Foltz, Meg Beshey

Liaisons: Carissa Harvey, Kris Patrick

Absent: Susan Ahlers Leman, Jason Laird

1. Certification of compliance with Iowa Open Meetings law

2. Meeting Minutes – December 3, 2018

Carol made a motion to approve the December minutes. Meg seconded. All ayes. Motion carried.

3. Reports of Officers/Committees

a. Commission Education

- 2019 Sign-up for preservation and history briefs. Next meeting is covered, Carissa will pass around again at next month's meeting for the rest of 2019 meetings.

b. Orientation Packet/Bylaws Update

- Board has expressed wanting binders to put this in, Carissa has those, but also offered an alternative of online resources. Preference is up to individual member.
- Jason/Carissa to compile. Binder or online resources will include:
 1. Calendar
 2. Action Plan
 3. Ordinance
 4. Bylaws
 5. CLG Agreement (from '93)
 6. Preservation Plan (from '99, needs updating)
 7. Secretary of the Interior's Standards for Rehabilitation
 1. State recommends including this
 8. Agendas
 9. Minutes

c. Corpus Christi and Sacred Heart

- No update currently. Board expressed the importance of photos to document the process of removal, tear down, etc.
- Jenn will reach out for an update and offer our services to take photos to document.
- Carol mentioned the idea of a plaque for Corpus and Sacred.

d. Mural Program/Exhibit

- Ann Arbor video: https://aadl.org/aadl_events_20080000-aastreetts_intro

1. Our scope is based on this. Carissa has reached out to them about costs so we can reach out to vendors for quotes and begin raising funds. CLG grant isn't until fall so we can work on local funding sources until then.
2. Need to decide where, how many, which pictures, historic facts, etc. The design work needs to be done before grant so we know the cost.
 - Identify grant(s)
 1. Ann Smeltzer
 2. Catherine Vincent Deardorf
 3. Community Foundation
 4. CLG (we received grant for plaques in 2016)
- e. Plaque Program (Research each – name of building year built)
 - 4 identified, Sears contacted Carissa. 3 had paid, others committed. They all want to approve the design before the order is placed. Carissa will send the board designs once they're put together.
 1. Sears/Prusia – 610 Central
 2. First Methodist – 127 1st Ave N
 3. William and Diane Bickford – 814 1st Ave S
 4. Courthouse – 701 Central
 5. Central Place – 629 Central

4. Old Business

- a. Board Membership
 - Kaleb Ferry – interested but can't get him to commit.
 - Other potentials:
 1. Allers, McClure, Brightman, Halden, MidAmerican
- b. Facebook
 - Carol/Carissa will get together to do calendar to share random historic facts. Growth alliance/fort is already planning something – Kris will ask Skyla. Carissa add Carol as admin. of group.
- c. Dam Removal
 - No update this week. Prefer not a full removal so design is being updated to keep portions of it. Planning to award contracts at council tonight. They want to make the park a commemoration.

5. New Business

- a. Coppin Chapel
 - Stain glass damaged in storm, water issues, mold.
 - HRDP grant or a grant for historic structures significant to African American culture. HRDP opens in later January, application due in April. The other grant is due next week, Carissa will look into it.
- b. Annual Report
 - Due February 28 – Jenn and Carissa will complete. Next meeting we will review, make changes if needed, and approve.
- c. Financial Report

- Revenues:
 1. \$500 – grant for attending the Preserve Iowa Summit
 2. \$675 – 3 checks for plaques (Webster County, First Methodist, Central Place)
- Expenditures:
 1. \$894.36 was for attendance (\$244.16+150.20) hotels and (\$250+\$250) registrations for two members) at Preserve Iowa Summit (\$500 was off-set by grant)
- d. Olson Park
 - Planning to add parking within original boundary. Supported by Olson master plan. Not touching bandshell at all. Any concerns? Carissa reached out to Roger Natte. He did not have any, board did not express any either. Carissa will touch base with Paula to see if she has any concerns.

1. Comments from the Board

1. **Carissa explained we will need to appoint Chair, Co-chair, and Secretary for 2019 at next meeting– should have been done in Dec!**
2. **Carol asked Carissa to send her List of contributing structures in downtown**
3. Carol is attending a family history conference end of February, over 300 sessions
4. Meg shared resource for rehabilitating painted surfaces.
5. DTR downtown revitalization grant – Facade grant, Maggie and Kris are working on 11 and 10 hundred block, 10-14 buildings needing, minimum of 8, response has been great. 25% cost to the building owner, Troy and Kris will start study, condition of building, must be poor condition to participate. Application due May 15. Main Street will put up some money for design because design is not covered by grant. Reaching out and figuring out how to come up with money.

2. Comments from the Public

Meg made a motion to adjourn the meeting at 6:24. Carol seconded. All ayes. Motion carried.