



# OFFICE OF THE CITY CLERK

819 1st Avenue South

Fort Dodge, Iowa 50501  
515-576-4551 Option 2

## Instructions for Filing for City Offices – Regular Election 2019

1. First day nomination papers may be filed at the City Clerk’s Office:  
Monday – August 12, 2019
2. Deadline: Nomination papers must be filed at the City Clerk’s office before:  
Thursday – August 29, 2019 at **5:00 p.m.**
3. Number of Signatures required to qualify for nomination to respective office.
 

Council Ward 1 .....	10
Council Ward 2 .....	10
Council Ward 3.....	20
Council Ward 4 .....	23
Council At Large .....	46
4. Electors signing the petition **must fill in their address and the date** they signed the petition. ***Do not use ditto “ “ marks.***
5. Ward candidates must obtain signatures from residents that reside within their respective Ward. At-Large candidates must obtain signatures from residents that reside anywhere within the City limits.
6. The candidate or person collecting signatures on behalf of any candidate must provide their name, address, phone number and signature on each petition page on which the circulator collects signatures.
7. Complete the “Affidavit of Candidacy” and sign in front of a Notary Public.
8. Election dates:
 

Primary Election Day (if necessary) .....	Tuesday, October 8, 2019.
Election Day .....	Tuesday, November 5, 2019.

Included in this packet is a candidate’s guide to city elections, an affidavit of candidacy, and nomination papers. If you have any questions please feel free to contact us.

**State of Iowa  
Affidavit of Candidacy**

**Candidate's Name** (exactly as it should appear on the ballot – no titles, parentheses, or quotation marks): \_\_\_\_\_

**Candidate's Name Sounds Like** (phonetic spelling): \_\_\_\_\_

**Office Sought:** \_\_\_\_\_ **District or Ward** (if any): \_\_\_\_\_

**Vacancy** – Is the candidate running to fill a vacancy due to the death, resignation, removal, or temporary appointment of an office holder?  Yes  No

**Type and Date of Election:**

Primary on \_\_\_/\_\_\_/\_\_\_       General on \_\_\_/\_\_\_/\_\_\_       City on \_\_\_/\_\_\_/\_\_\_  
 School on \_\_\_/\_\_\_/\_\_\_       Special on \_\_\_/\_\_\_/\_\_\_

**Candidate's Affiliation** (only complete for partisan offices or Ch. 44 city nominations):

Democratic       Republican

Not affiliated with any organization

Name of Non-Party Political Organization: \_\_\_\_\_  
No more than 5 words and exactly as it should appear on the ballot.

**Candidate's Home Address:**

Street (no P.O. boxes) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

**Candidate's Mailing Address** (if different than above):

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

**Candidate's Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Candidate's Affirmation**

*I swear (or affirm) that the information provided on this form is correct. I will be qualified to hold this office and if I am elected, I will qualify by taking the oath of office. I know that I cannot hold public office if I have been convicted of a felony or other infamous crime and my rights have not been restored by the governor or by the president of the United States.*

*I know that I am required to organize a candidate's committee, which shall file an organization statement and disclosure reports if I (or my committee) receive contributions, make expenditures, or incur indebtedness in excess of \$1,000 in a calendar year for the purpose of supporting my candidacy for public office. (This does not apply to candidates for federal office.)*

*I know that I cannot be a candidate for more than one office to be filled at this election (except in the case of county agricultural extension council or soil and water conservation district commission).*

**Candidate's Signature:** \_\_\_\_\_  
Must be signed in the presence of a notary.

State of: \_\_\_ County of: \_\_\_\_\_

(Stamp)

Signed and sworn (or affirmed) before me on date of: \_\_\_\_\_

By: \_\_\_\_\_  
Print Candidate's Name

Notary Signature: \_\_\_\_\_, Notary Public or authorized notary under §9B.10

**State of Iowa  
Nomination Petition for Non-Partisan Office**

**Candidate Information**

Name of Candidate: \_\_\_\_\_ Office Sought: \_\_\_\_\_

Candidate's County of Residence: \_\_\_\_\_ Candidate's City of Residence: \_\_\_\_\_

Type and Date of Election:

General on \_\_\_ / \_\_\_ / \_\_\_       Special on \_\_\_ / \_\_\_ / \_\_\_       City/School on \_\_\_ / \_\_\_ / \_\_\_

Is the candidate running to fill a vacancy due to the death, resignation, removal, or temporary appointment of an office holder?     No     Yes

*For School Elections Only*

School District: \_\_\_\_\_ School Director District (if any): \_\_\_\_\_

*For City Elections Only*

Office Ward (if any): \_\_\_\_\_

*For Other Elections Only*

Office District (if any): \_\_\_\_\_

*We, the undersigned eligible electors of the appropriate county, city, school district, school or community college director district, or other district as established by law, and the state of Iowa hereby make the nomination outlined above. If the candidate named above accepts the nomination, we believe the candidate is or will be a resident of the appropriate county, city, school district, school or community college director district, or other district established by law as required by law.*

Sign Your Name	Iowa Residential Address (where you live)		Today's Date
	House Number and Street	City	
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

**Nomination Petition Circulator Information - Required by Iowa Code §45.5(1)(f)**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_