

**URBAN CONTROLLED BOW HUNT APPLICATION**

**September 16, 2023 – January 10, 2024**

**\*\*\* All documents MUST be submitted in person to the Fort Dodge Police Department or by email to [fdpd@fortdodgeiowa.org](mailto:fdpd@fortdodgeiowa.org) prior to 4:30PM on Friday, August 25, 2023! \*\*\***

**\* NOTE: APPLICATION MUST BE TYPED \***

\_\_\_\_\_  
Hunter's First, Middle & Last Name:

\_\_\_\_\_  
Email Address:

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Cell Phone Number:

\_\_\_\_\_  
Alternate Phone Number:

\_\_\_\_\_  
Emergency Contact Name & Phone Number:

\_\_\_\_\_  
Secondary Emergency Contact:

\_\_\_\_\_  
Hunter's Iowa Driver's License Number:

\_\_\_\_\_  
Hunter's Iowa DNR Customer ID #:

Vehicle Use During Hunt: \_\_\_\_\_  
Year:                      Make:                      Model:                      Color:                      License Plate #:

Have you ever been arrested or convicted of a crime:

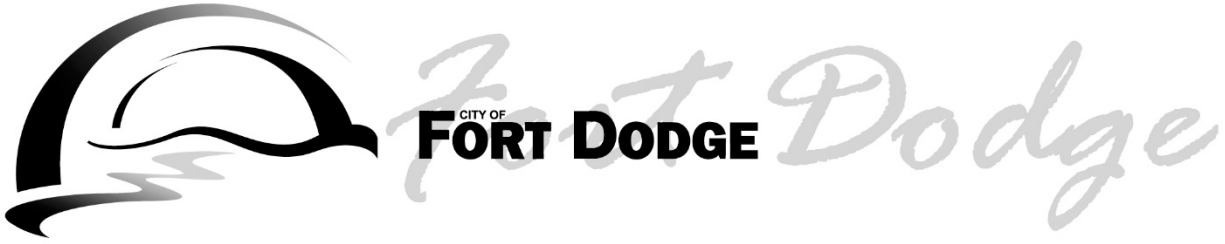
Have you ever had contact with the Iowa Department of Natural Resources which resulted in an enforcement action taking place?

<p>My initials are an acknowledgement of my understanding and permission for the Fort Dodge Police Department to conduct a criminal history background check. I understand any false information or non-disclosures will result in immediate removal from the Urban Controlled Bow Hunt Program.</p>
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As an Applicant to the Urban Controlled Bow Hunt Program, your initials below indicate you agree to the following items, and failure to agree will result in immediate removal from the Urban Controlled Bow Hunt Program:	
	Include a copy of my one time completed "Bow Hunter Safety Education Course" certificate with this application.
	Include a copy of my current annual "Archery Proficiency Test" with this application.
	Include a copy of my valid Iowa DNR Hunting License.
	Must be at least 18 years of age OR older on the day of the Urban Controlled Bow Hunt.
	To take all shots at least six (6) feet up in a manufactured elevated stand which has an approved safety harness; each hunter is encouraged to use a TMA or ASTM certified harness.
	To NOT shoot within 200 feet / 67 yards or less of a home or any building, NOT shoot back into the distance separation; except (do NOT check unless it is applicable).
	(1) when hunting own property while adhering to distance requirements from adjoining property owner structure.
	(2) other property owner (s) waive distance requirement in written statement filed with the City.
	To NOT position or use an elevated stand within 100ft / 33 yards of any recreational trail, road or right-of-way, and NO shot shall be taken that may cross or enter into the same.
	To shoot downward and no further than 75 feet / 25 yards from an elevated stand, and attempt to retrieve every arrow.
	To case all bows while traveling to and from the site to the hunting stand.
	To follow IDNR hunting guidelines, except when the City regulations are more restrictive than State regulations.
	I agree to attend the mandatory meeting conducted by the Fort Dodge Police Department on August 29, 2023, 6pm CST at the Fort Dodge City Council Chambers, 819 1 <sup>st</sup> Ave South, Fort Dodge, IA 50501.
	I understand I must report all harvests to both Fort Dodge Police Department and IDNR the harvesting system through text, online, by telephone or visiting their local hunting license agent. See <a href="http://www.iowadnr.gov">www.iowadnr.gov</a> for more details.
	I understand I must carry and be willing to present upon request by law enforcement staff my "Approved Urban Bow Hunter ID Card", IDNR license for the special bow hunt, permission form to hunt (if applicable), and a map verifying that the property being hunted is located within the hunt.
	I have read and understand the City of Fort Dodge, Ordinance <b>Chapter 6.23: Urban Controlled Bow Hunting</b> , along with any additional regulations.
	I understand participating in this Urban Controlled Bow Hunt Program is a PRIVILEGE and not a RIGHT. I also understand and acknowledge I can be removed from the program at any time.

Hunter's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## VOLUNTARY AUTHORIZATION RELEASE

Please read each statement carefully and place your initials next to each statement to indicate you have read and understood its content.

\_\_\_\_\_ By signing this voluntary authorization, the hunter on behalf of his or her own self and their heirs, assigns and legal representatives agree to release and hold harmless and indemnify the City of Fort Dodge, IA, its officers, agents, representatives, employees, and other participating parties to the Urban Controlled Bow Hunt Program, from any lawsuit or action that is made or brought against the City for all activities associated with this Urban Controlled Bow Hunt program.

\_\_\_\_\_ While the City does not require you to provide proof of insurance, you are encouraged to consult your insurance agent regarding liability insurance and/or umbrella insurance that may provide you with coverage for your potential liability to the City or others while you engage in bow hunting.

\_\_\_\_\_ The hunter confirms he or she has received a copy of the City of Fort Dodge Code of Ordinance **Chapter 6.23: Urban Controlled Bow Hunting**. By signing this voluntary authorization, the hunter also acknowledges he or she fully understands the content set forth in **Chapter 6.23: Urban Controlled Bow Hunting**.

**My voluntary signature confirms I have reviewed the above statements and have a clear understanding of their content, and in doing so I release and hold harmless and indemnify the City of Fort Dodge, its officers, agents, representatives, employees, and other participating parties to this Urban Controlled Bow Hunt Program, from any lawsuit or action that is made or brought against the City for all activities associated with this Urban Controlled Bow Hunt program.**

\_\_\_\_\_  
Hunter's Signature:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Hunter's Written Name:



## WAIVER OF SEPARATION FORM

### WAIVER OF SEPARATION REQUIREMENT:

**Per Iowa code 481A.123 Prohibited hunting near buildings, feedlots.** 1. A person shall not discharge a firearm or shoot or attempt to shoot a game or fur-bearing animal within two hundred yards of a building inhabited by people or domestic livestock or within two hundred yards of a feedlot unless the **owner or tenant has given consent.**

**This form shall be submitted to the City as evidence of a property owner's waiver of the 200-foot separation requirement. The waiver applies only to the property described in this waiver; only to the property owned by the person granting the waiver; and is subject to any and all conditions or limitations listed in this waiver.**

### HUNT PROPERTY INFORMATION:

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Owners of property being hunted:

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Legal description, parcel number for the property being hunted:

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Physical address of property being hunted including City, State & Zip:

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Mailing address of property owner if different from above including City, State & Zip:

### WAIVER INFORMATION:

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Owners granting this waiver (Grantor):

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Legal description, parcel number of property for which this waiver is granted:

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Physical address of property for which this waiver is granted including City, State & Zip:

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Mailing address of Grantor if different from above including City, State & Zip:

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Phone Number of Grantor Email Address of Grantor:

**NAMES OF HUNTERS THIS WAIVER APPLIES TO:**

\_\_\_\_\_  
("All" can be used to refer to all hunters having legal permission to hunt, or can restrict to certain individuals)

**LIMITATIONS ON WAIVER:**

\_\_\_\_\_  
("None" can be used, or the waiver can be limited, such as "Waive separation from garage and east side of house only")

If a property manager has signed this waiver rather than the property owner, evidence must be attached to this form to show that the property manager is authorized to grant this waiver.

This waiver shall run until the expiration date unless the grantor rescinds this waiver in writing and files the rescission with the City.

The City shall not be responsible for verification of ownership and the validity of signatures. Falsification of this form shall subject the person submitting this waiver to prosecution under applicable laws and statutes of the City and State of Iowa, and any hunter violating the separation requirements in the case of an invalid waiver shall be subject to prosecution under Chapter 94 and other applicable laws and statutes of the City and State of Iowa.

**Property Owners Granting Waiver (Grantor):** By signing this form I understand that I am waiving the 200-foot separation requirement subject to any limitations I have listed in this form, for the persons and period of time stated on this form.

\_\_\_\_\_  
Property Owner Signature:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Property Owner Signature:

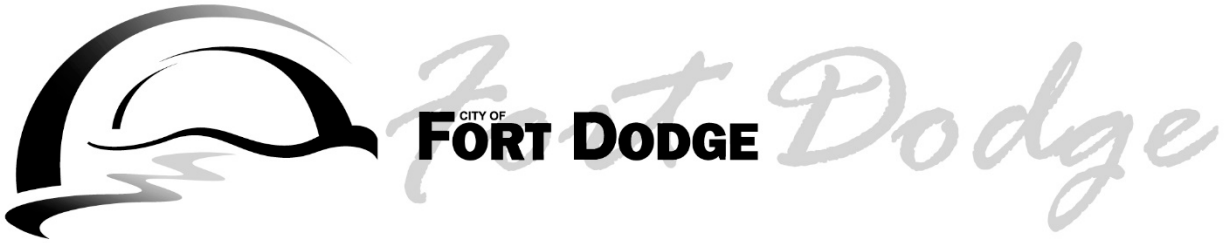
\_\_\_\_\_  
Date:

**Hunter Submitting Waiver Form:** By signing this form I understand I am certifying the accuracy of the information on this form and may be subject to prosecution for any false or inaccurate information. I am also familiar with the boundaries of the property and structures to which this waiver applies, and that it applies only to the property for which this waiver has been granted.

This form is only good for the 2023-2024 hunting season. This waiver will expire at the end of the hunting season in January 2024. A new form will be completed for each hunting season.

\_\_\_\_\_  
Hunter's Signature:

\_\_\_\_\_  
Date:



**URBAN CONTROLLED BOW HUNT PROFICIENCY CERTIFICATE**

September 16, 2023 – January 10, 2024

**\*\* NOTE: APPLICATION MUST BE TYPED \*\***

Hunter's First, Middle, and Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

The proficiency testing process will be administered at the Iowa Outdoor Store and Hardware located at 1597 3<sup>rd</sup> Ave NW in Fort Dodge, IA. The test will consist of the hunter shooting a total of 20 arrows. 10 arrows will be fired at 15 yards and 10 arrows at 20 yards into a 5" circle. A score of 80% will need to be obtained to pass.

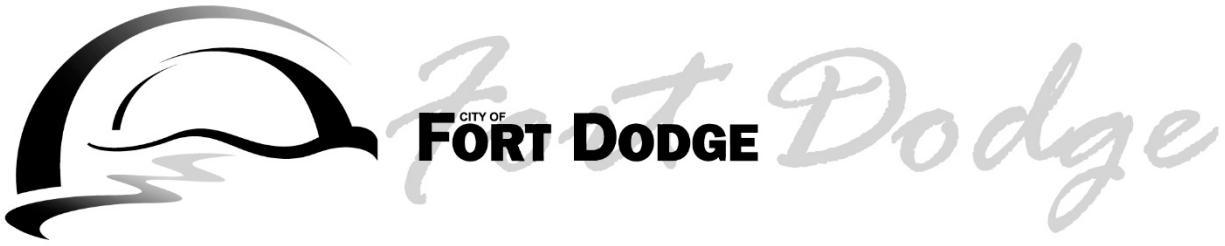
To schedule the proficiency testing call the Iowa Outdoor Store and Hardware at 515-955-4868 during normal business hours. Testing will be by appointment only Tuesday – Saturday from 10 am to 5:30 pm, testing will cost \$20 payable to the Iowa Outdoor Store and Hardware.

Testing Results:            **PASS**            **FAIL**

Hunter Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Person Administering Test: \_\_\_\_\_

Signature of Person Administering Test: \_\_\_\_\_ Date: \_\_\_\_\_



## EARN A *BUCK* PROGRAM

In an effort to incentivize the Urban Controlled Bow Hunt program, the Fort Dodge City Council has implemented a "Earn a Buck Program". This is intended to increase harvests helping to reduce deer numbers within the Urban Deer Management Zone.

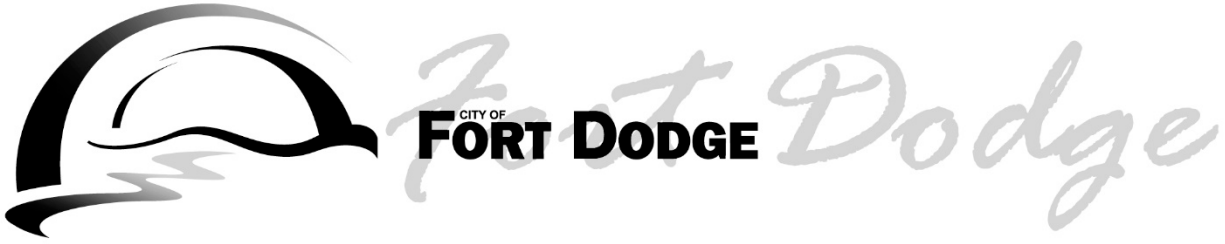
### **ELIGIBILITY:**

All hunters who participate in the Fort Dodge Urban Controlled Bow Hunt program will be eligible for a buck incentive license / tag. Buck incentive licenses / tags will require three does harvested through the verification process AND confirmed through the IDNR system; this total can occur over multiple hunting seasons. Once a buck tag is obtained it must be used in the current hunting season, buck tags will not carry over to the next season, qualifying doe's can be carried over to next season. Pooling, sharing, or utilizing another hunter's verified harvest will not be permitted; hunter's may only receive and use credit for their own harvests. For a doe to be verified, a hunter will be required to remove 1.5" – 2" off either the left or right ear of the doe in the presence of the official verifying the harvest. If a part of the ear is removed before it has been checked in, the doe will NOT be counted towards the hunter's total.

It is the responsibility of the hunter to follow all state and local laws, rules, and regulations to harvest deer and ensure they are fully eligible for the buck incentive license / tag.

### **PROCESS:**

The Fort Dodge Police Department will keep the "Antlerless Deer Harvest Confirmation Report" by hunter's name. Once a hunter has harvested three does through the verification process, the Police Department will receive confirmation from IDNR. Once confirmed, FD Police Department will notify IDNR of the incentive and the Buck Tag will be issued in the IDNR system; this will be done individually for each hunter. The incentive buck license / tag can only be used within the Fort Dodge Urban Deer Management Zone the following hunting season. Buck Tags are only good for one complete season. The harvesting of a buck must follow all of the same requirements of the Urban Controlled Bow Hunt program and all IDNR processes.



# URBAN CONTROLLED BOW HUNT PROGRAM

## DEER HARVESTED CONFIRMATION REPORT

To report an antlerless OR antlered deer that you harvested under the City of Fort Dodge’s Urban Controlled Bow Hunt program, please follow these steps before transporting the deer off the property:

1. Call the City of Fort Dodge Police Department at 515-573-2323 and ask to have a Fort Dodge Police Officer to confirm a deer harvested through the Urban Controlled Bow Hunt program.
2. State the specific address where you are hunting and a landmark where you will meet the Police Officer. Under no circumstance will the Police Officer be required to hike into a hunt or field area. It is the hunter’s responsibility to move the harvest to the nearest point of access while not leaving the property where the deer was harvested.
3. Complete the following information before the Police Officer arrives to the location:

\_\_\_\_\_  
Hunter’s First & Last Name

\_\_\_\_\_  
Hunter’s Email

\_\_\_\_\_  
Hunter’s Mobile Number

\_\_\_\_\_  
Hunter’s Permit Number

\_\_\_\_\_  
Harvest Location (verified by the Police Officer); Property Owner/Manager Name

**\*Hunter:** Provide this completed form to the responding officer. You will be sent an email confirming the harvest when time allows. Hunter must report their deer harvest to IDNR through text, online, by telephone or visiting their local hunting license agent. See [www.iowadnr.gov](http://www.iowadnr.gov) for more details.

<b>THE FOLLOWING MUST BE COMPLETED BY THE FORT DODGE POLICE DEPARTMENT</b>			
TAG #: _____	DATE: _____	TIME: _____	
CIRCLE:      DOE	BUTTON BUCK	ANTLERS SHED	
VERIFY:      YES	NO	METHOD OF KILL – ARROW.	
VERIFY:      YES	NO	Hunter has PERMISSION FORM to hunt the area.	
WITNESS:    YES	NO	<i>In presence of Officer – Hunter will cut 1 ½”-2” off the tip of either ear of antlerless being checked.</i>	
BADGE #: _____	OFFICER NAME: _____	SIGNATURE: _____	



## ORDINANCE NO. 2358

### AN ORDINANCE ADOPTING 6.23 FORT DODGE MUNICIPAL CODE

BE IT ORDAINED by the City Council of the City of Fort Dodge, Iowa.

#### CHAPTER 6.23: URBAN CONTROLLED BOW HUNTING

Sections:

6.23.01 Purpose

6.23.02 Definitions

6.23.03 Urban Deer Management Zone

6.23.04 Special Bow Hunt

6.23.05 Bow Hunting

6.23.06 Feed deer; prohibited

6.23.07 Penalty

**6.23.01 PURPOSE.** The purpose of this ordinance is to create and provide an organized, effective and safe method for deer population control inside City limits. This ordinance will outline the regulations and processes for an Urban Controlled Bow Hunt that aims at reducing the overall deer population with approved DNR, Department of Natural Resources, proven methods. This hunt focuses on the reduction of antlerless, primarily female deer, to reduce the current population, but moreover reduce future deer population.

#### **6.23.02 DEFINITIONS.**

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**ANTLERLESS.** A deer with no visible forked antler.

**ARROW.** As defined and limited by the State Department of Natural Resources (herein IDNR).

**BOW.** As defined and limited by the IDNR.

**ELEVATED STAND.** A manufactured stand (tree stand, ladder stand, tripod, quadpod or tower) with a safety harness and of sufficient height to place the hunter's feet at least six vertical feet above the highest ground elevation within 25 yards of the stand location, to ensure a downward thrust of an arrow when released by the bow.

**LICENSE.**

- (1) **INCENTIVE LICENSE / TAG.** A document issued by the IDNR to allow a bow hunter to harvest an antlered deer as a designated buck incentive program award recipient based on the City's Urban Controlled Bow Hunt program.

- (2) **URBAN ANTLERLESS DEER LICENSE / TAG.** A document issued by the IDNR in addition to the small game hunting license to allow a bow hunter to harvest an antlerless deer under the City's Urban Controlled Bow Hunt program.

**OFFAL.** Entrails, which includes most internal organs other than muscles and bones.

**PERMISSION FORM.** A document issued by and filed with the City to affirm that the hunter has received written authorization to hunt on private property from the owner or manager thereof.

**USABLE PORTION.** Any part of a deer that is customarily process for human consumption.

**VISCERA.** The internal organs with the chest.

### **6.23.03 URBAN DEER MANAGEMENT ZONE.**

The City of Fort Dodge has determined areas exist within the City limits where deer are overly abundant and a reduction in population is warranted for proper management of resources, and these areas have been designated by the IDNR to be recommended urban deer management zones.

### **6.23.04 SPECIAL BOW HUNT.**

- (A) A special bow hunt is hereby established and shall be administered by the City in accordance with the provisions of this chapter. The dates and boundaries for the special bow hunt shall be set annually by City Council resolution and may be more restrictive than the dates and boundaries designated by the IDNR.
- (B) Hunters wishing to participate in the special bow hunt shall first obtain an urban antlerless deer license or incentive license after completing the following providing proof thereof:
- a. An annual archery proficiency test; and
  - b. A bow hunter safety education course conducted by the IDNR or approved equivalent.
  - c. See 4C, Hunters must follow ALL state and local regulations, policies and registrations.
- (C) The City hereby reserves the right to approve the content and operation of the test or safety course and to reject any that is not compliant with IDNR requirements or recommendations, or otherwise deemed acceptable to the Police Department.
- (D) Only hunting areas that are, at a minimum, of 200 yards by 200 yards will be considered for the special bow hunt.
- (E) Shots shall only be taken from an elevated stand; provided that a hunter with IDNR-qualifying disability may request permission to use an alternative; shall be restricted to a distance of not more than 75 feet (25 yards); and shall clearly have a downward angle intended to minimize travel of an arrow beyond the 75 feet (25 yards) maximum shot distance. A diligent attempt shall be made to retrieve every arrow.
- (F) Shots shall only be taken so that a shot would not cross recreational trail or street or at any home or building. Responsible and selective shot practices shall be necessary for bow hunting.
- (G) Legal weaponry for all hunting allowed by this chapter shall be restricted to bows and arrows, except that a hunter with a qualifying disability as defined by IDNR regulations may be allowed to use a crossbow and bolts as defined and limited by the IDNR.
- (H) Bows and arrows shall be cased while traveling to and from every hunting site.
- (I) All state-wide IDNR hunting regulations are to be followed if not specified otherwise.

#### **6.23.05 BOW HUNTING.**

- (A) No person shall pursue, stalk, hunt, lie in wait for, shoot at or kill any deer with a bow and arrow, except as permitted by this chapter.
- (B) Hunters shall comply with all requirements established by the IDNR and by the municipal code, including, but not limited to this chapter.
- (C) Hunters shall complete and file a permission form prior to hunting.
- (D) Hunting shall be prohibited on all city-owned property unless expressly approved by the City Council after review and recommendation by the City Manager's Office.
- (E) The minimum age for participation in the special bow hunt shall be 18 years old on the day of the hunt.
- (F) Each hunter shall carry all of the following on his or her person at all times while hunting:
  - a. An IDNR license for the special bow hunt to hunt within the boundaries designated by the City;
  - b. A permission form for the current year; and
  - c. A map verifying that the property being hunted is located within the hunt area that has been designated by the City Council.
  - d. Hunters must follow all IDNR regulations and possess all documentation required by IDNR rules. It is the Urban Deer Hunter's responsibility to know ALL state and local laws, rules, and guidelines prior to participating in the Urban Deer Management program.
- (G) A hunter shall not leave a usable portion of the deer in the field. In the case of private property, viscera and other offal shall be disposed of in a manner that is acceptable to the property owner and in a location that is not visible from adjoining public or private property.
- (H) A hunter shall not dispose any animal part on any public property, including roadside ditches.
- (I) If a mortally wounded deer travels off the property being hunted onto other property, the hunter shall attempt to notify the other property owner, or in case of City property, the City Police Department, before entering the other property to recover the mortally wounded deer.
  - a. Urban Deer Hunters must make a reasonable effort to retrieve all wounded deer; if such an effort is made and still is unsuccessful, hunters must contact the Fort Dodge Police Department, Community Service Officer (CSO) immediately and at minimum leave a voicemail with pertinent information. The CSO can be reached at XXX-XXX-XXXX.
- (J) Hunters are strongly encouraged to utilize a safety harness conforming to current Treestand Manufacturers Association (TMA) or American Society for Testing and Materials (ASTM) standards, in the manner and method proscribed by the manufacturer, at all times while occupying an elevated stand.

#### **6.23.06 FEEDING DEER; PROHIBITED.**

- (A) Feeding prohibited. Residents are prohibited from overtly and intentionally feeding deer for the following reasons:
  - a. There is an increased risk of spreading disease among the herd when deer are concentrated in one place through purposeful feeding, by promoting contact between a sick animal and healthy animals;

- b. An increased chance of exposing self, family or pets to ticks that carry Lyme Disease (*Borrelia burgdorferi*), and to other diseases that may be carried by deer or insects transported by deer; and
  - c. Reduced fear of humans, leading to increased property damage, car / deer accidents and other concerns.
- (B) Prohibition.
- a. No person may place or allow a salt or mineral block to be placed outdoors on any public or private property for the purpose of attracting or feeding deer.
- (C) Exceptions.
- a. Petting Zoo animals. This chapter does not apply to the City's Oleson Park Zoo that has deer onsite and are overseen by the Parks and Recreation Department staff.

**6.23.07 PENALTY.**

- (A) Failure to comply with City and / or State regulations may subject a hunter or landowner to revocation of permission to participate in the Urban Controlled Bow Hunt program, and to be subject to other penalties prescribed by the Iowa Code and by the municipal code, including, but not limited to, fines and penalties as set forth in Chapter 1.20
- (B) Any resident that violates XXX.99 shall be guilty of a municipal infraction and subject to fines and penalties set forth in Chapter 1.20.020 – Penalty.

**REPEALER.**

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed.

**SEVERABILITY CLAUSE.**

If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**EFFECTIVE DATE.**

This Ordinance shall be in full force and effect following passage, approval and publication as by law provided.

The above Ordinance passed and adopted by the City Council of the City of Fort Dodge, Iowa, this 22nd day of August, 2022.

First consideration 25th day of July, 2022.

Ayes: Flattery, Nelson, Conrad, McCaleb, Alstott and Schuur

Nays: Moehnke

Other: None

Second consideration 8th day of August, 2022.

Ayes: Flattery, Nelson, McCaleb, Alstott and Schuur

Nays: Conrad and Moehnke

Other: None

Third consideration 22nd day of August, 2022.

Ayes: Flattery, Nelson, McCaleb, and Alstott

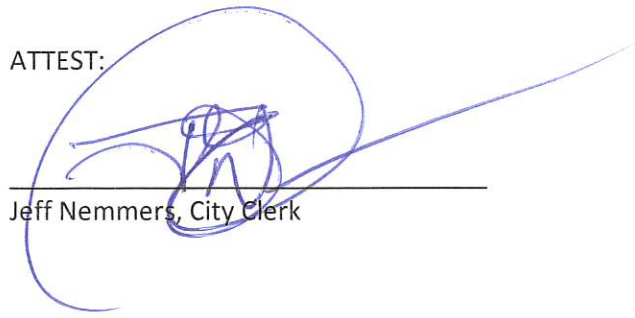
Nays: Conrad, Moehnke and Schuur

Other: None



Matt Bemrich, Mayor

ATTEST:



Jeff Nemmers, City Clerk

Published in the Messenger this 26th day of August 2022.

# Urban Controlled Bow Hunt Map

